

**MINUTES OF THE
SALT LAKE CITY MOSQUITO ABATEMENT DISTRICT
December 15, 2011
BOARD MEETING**

1. Roll Call:

Presiding: G. E. 'Deac' Thomas, Board Chair

Time: 6:43 PM

Place: 2020 North Redwood Road, Salt Lake City, Utah 84116

Trustees Present: G.E. 'Deac' Thomas, Chair
Dr. Dagmar Vitek, Vice Chair
Raymond Uno
La Vone Liddle
Todd Erskine

Trustees Excused: None

Others Present: Sammie Lee Dickson, Manager
Dennis Kiyoguchi, Assistant Manager
Sally Beagley, District Secretary
Banugopan Kesavaraju, District Biologist
No members of the public were present

2. Approval of the November 17, 2011, Minutes of the November Monthly Board Meeting:

Trustee Liddle made a motion to accept the November 17, 2011, Minutes of the November Board Meeting as presented. Trustee Erskine seconded the motion and it passed with a unanimous vote.

3. Presentation of November 2011 Financial Statements and Approval of Bills for Payment:

Manager Dickson reviewed the November financial statements with the Board. All expenditures in excess of \$500 were reviewed. A review was also made of any budget line items that were over the expected percentage of spending for this time of the budget year.

Expenses for November totaled \$127,077.15 with \$127,077.15 from the General Fund and \$0.00 from the Capital Projects Fund. Trustee Erskine made a motion to accept the November financial statement and to pay the bills as

presented. The motion was seconded by Trustee Uno and passed with a unanimous vote.

4. Approval of the 2011 Budget Amendments:

Trustee Vitek made a motion to approve the Amended 2011 Budgets as presented in the previous Budget Hearing. The motion was seconded by Trustee Erskine and passed with a unanimous vote.

5. Approval of the 2012 Budgets:

The 2012 Budgets were reviewed during the Budget Hearing held prior to this meeting. There were no citizen comments. Trustee Vitek made a motion to approve the 2012 General Fund Budget of \$2,033,000 and Capital Projects Fund budget of \$111,000 as presented during the Budget Hearing. Trustee Uno seconded the motion and it passed with a unanimous vote.

6. Davis-Salt Lake Aerial Spray Authority (DSLASA):

The DSLASA Board met earlier this evening to hold 2012 Budget Hearing and approve a 2012 General Fund budget of \$302,900 that includes a \$151,000 contribution from both the MAD-Davis and this district during the 2012 budget year. The 2012 DSLASA Capital Projects Fund of \$786,750 includes \$96,900 for possible legal fees in the lawsuit with R&O Construction.

The DSLASA attorney will participate with the attorneys representing R&O Construction, Axis Architects, ARW, and Stanley Engineering in a conference call to set a date for a mediation attempt in January or February.

The DSLASA Board and Managers Hatch and Dickson each evaluated the aerial spray proposals from MADFly, Thomas Helicopters and VDCI to provide larvicide and adulticide services for the MAD-Davis and this district. Each proposal was judged on five criteria with a possible total score of 100. When the six independent evaluations were averaged, VDCI had a score of 94.1, Thomas Helicopters, 90.1 and MADFly, 86.8. At the MAD-Davis December Board Meeting, their Board voted to accept the aerial spray proposal from VDCI. Trustee Liddle made a motion to accept the aerial spray proposal from VDCI. The motion was seconded by Trustee Vitek and passed with a unanimous vote.

7. Bids for Purchase:

The District has been preparing its own identification badges for the employees in house by laminating a printed form with photograph. With increasing citizen contact, a more formal identification badge is needed. The District obtained pricing on a Zebra P110I single sided identification card printer and software for printing of employees badges. The printer puts the information into a plastic blank and can be customized to produce a very professional identification badge. The lowest pricing for the printer, camera and starter kit is \$1,399.00.

The District has eleven computer workstations. The life of a workstation is from three to five years. The plan is to replace three of those workstations in 2012. The State Contract price for each Dell Precision T1600 workstation is \$798.02. However, Dell currently has a small business discounted price of \$632.00 for workstation. It is not known how long the discounted price will be available.

Each member of the four-person bicycle team carries a GPS device to record where they have traveled and number of catch basins and gutters treated. Currently they are using Trimble GEO XM hand held units. These units are now several years old and have been experiencing a lot of down time. The State Contract price from Electronic Data Solutions for Trimble Juno SB field GPS units is \$674.00 each. Four of the units are needed.

The Juno SB field GPS units use a software package called Terra Sync Professional. The State Contract price for this software is \$1,165.00 per license. A separate license is needed for each unit. The District currently has three older versions of this software that can be upgraded at a State Contract price of \$531.00 per license from Electronic Data Solutions. Thus, the District would need one new and three upgraded licenses to operate the four new Juno SB field units.

Trustee Vitek made a motion to purchase both the Zebra ID printer at \$1,399.00, and three Dell Precision T1600 computer workstations at \$621 each from Dell, out of the 2011 Budget, and to purchase four Juno SB Field GPS units, at \$674.00 each, one new and three upgraded Terra Sync Professional software licenses, at a cost of \$1,165.00 and \$531.00, each, respectively, from the 2012 Budget. The motion was seconded by Trustee Liddle and passed with a unanimous vote.

8. Report on Attended and Reminder of Upcoming Meetings:

Biologist Kesavaraju gave a brief report on his attendance of the Entomological Society of America Annual Meeting in Reno, NV, November 13-16, 2011.

9. Manager's Report:

The office staff has been busy with winter projects that include the preparation of the yearly inventory and depreciation schedules for the upcoming annual financial audit, redesigning and producing the data for the annual report, determining what pesticides and how much to place on the UMAA group pesticide bid, cleaning assignments for everything from dusting to shampooing the carpets and designing research projects for the next mosquito season. Shop personnel continue to prepare, repair and refurbish vehicles and ATV's.

The Education Specialist continues to make several elementary school presentations each week. This staff member has received orders from his Air

Force Reserve unit that he will be placed on active duty starting in March and continuing through July.

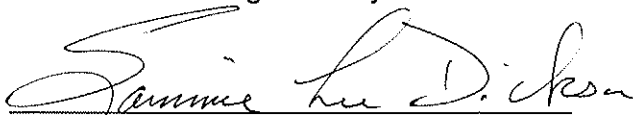
10. Probable Agenda Items for January 19, 2011, Meetings:

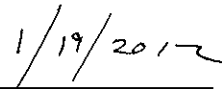
The following items will be placed on the January 19, Board Meeting Agenda: change of Board Chair, update on DSLASA, the new Employee Handbook and bids on equipment.

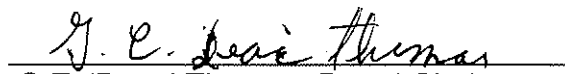
The January 19, 2011, Board Meeting will be preceded by a box lunch at noon with the meeting to begin at 12:30 PM at the District office.

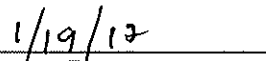
11. Adjournment:

Trustee Liddle made a motion to adjourn the December Board Meeting. The motion was seconded by Trustee Erskine and passed with a unanimous vote. The meeting was adjourned at 7:50 PM.


Sammie Lee Dickson, District Manager


Date


G.E. 'Deac' Thomas, Board Chairman


Date